



LOYOLA UNIVERSITY MARYLAND

— 1852 —

November 15, 2023

Vicki Rispoli
varispoli@loyola.edu

Dear Vicki Rispoli:

IRB Log Number: **HS-2023-050**
Proposal Title: **Exploring Montessori Math Materials and Their Impact on Math Fluency: A Qualitative Action Research Study**

This letter is to officially notify you of the approval of your project by the Loyola University Maryland Institutional Review Board (IRB) on Human Subjects Research. It is the Board's opinion that you have provided adequate safeguards for the rights and welfare of the participants in the study. Your proposal seems to be in compliance with the DHHS Regulations for the Protection of Human Subjects (45 CFR 46) and has been classified as **exempt under category 2**.

You are authorized to implement this study beginning on the Date of Final Approval: November 15, 2023. This approval is Valid Until: November 15, 2024. If you wish to extend the research activity after this period, please submit a Request for Renewal three weeks prior to the expiration date.

This project should be conducted in full accordance with all applicable sections of the Loyola University Maryland *Policies and Procedures for Research Involving Human Participants*, and the IRB must be notified immediately of any proposed changes that may affect the exempt status of your research project. You are required to report any unanticipated problems involving risks to the participants or others to the Board.

A copy of the *Policies and Procedures for Research Involving Human Participants* can be located at:
<http://www.loyola.edu/departments/orp/irb/policies>.

You are required to retain copies of documents related to the use of human participants in your research project including but not limited to all signed consent and assent documents and complete records of any adverse incidents that occurred during the research as well as any follow-up correspondence or actions taken in response to the adverse incident. You are also responsible for maintenance and retention of such records for a minimum of three years after the completion of the research. If you leave Loyola University Maryland within this period, all records must be provided to your department so that they can be retained for the required three-year period. If you are a student and your application was submitted for an independent research project, thesis or dissertation, complete copies of these records must be provided to your faculty sponsor. Your advising faculty sponsor is responsible for maintenance and retention of such records for a minimum of three years after the completion of the research. If the project is a supervised classroom project: the informed consent documents do not need to be retained unless the project required expedited review.

If you have any further questions, please contact the IRB office email at irb@loyola.edu.

cc: Carrie Horwitz Lang

THE UNIVERSITY'S GENERAL REQUIREMENTS FOR THE PROTECTION OF HUMAN PARTICIPANTS APPLY TO ALL RESEARCH, WHETHER OR NOT IT HAS BEEN DECLARED EXEMPT.

APPROVED
Institutional Review Board
Loyola University Maryland
FWA00013527